

## **AGENDA**

### **THE COMMISSIONERS OF PUBLIC WORKS OF THE CITY OF SPARTANBURG, S.C. Meeting Place: 200 Commerce Street**

#### **REGULAR MEETING**

**Tuesday, April 25, 2023, 3:00 p.m.  
(or immediately following SSSD meeting)**

This is a regular meeting of The Commissioners of Public Works of the City of Spartanburg, S.C. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

- 1. PUBLIC COMMENT**
- 2. APPROVAL OF MINUTES OF REGULAR MEETING OF MARCH 21, 2023**
- 3. MONTHLY FINANCIAL REPORT**

Cam Cole will present a financial summary of SWS expenditures and revenues for the nine-month period ended March 31, 2023.

The above is provided as information to the Commission.

- 4. SPARTANBURG SAFETY TRAINING AND INCIDENT REPORT**

“Protection” is Spartanburg Water’s East Point on our Compass and a pledge to be accountable for “assuring the safety of our water, our employees, our customers and our resources”.

There is a lot of effort by staff that goes into observing, training and education of employees regarding safety and best practices. Guy Boyle, will present this new Safety Training and Incident Data Report for the first three quarters of the current fiscal year, July 1, 2022 – March 31, 2023.

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**5. DEMOLITION OF PROPERTY AT 2290 RAINBOW LAKE ROAD**

In 2019, Spartanburg Water purchased land bordering Municipal Reservoir #1 with a house located at 2290 Rainbow Lake Road. The house was in severe disrepair and costs to repair were in excess of \$150,000 in 2020. A recent decision was made to obtain costs associated with demolition, removing all ancillary components (i.e. fuel tank, septic tank, etc.) of the house, and bringing the site of the house back to land. The total cost of demolition, including asbestos removal, fuel tank removal, and septic tank removal, totals \$16,900. The demolition will be funded with operational costs.

The above is provided as information to the Commission.

**6. SCDHEC SECTION 319 GRANT ADDITIONAL FUNDING**

Spartanburg Water System received a 319 Grant in November 2020, in the amount of \$269,000, for the South Pacolet River Watershed BMP Implementation Project. The South Pacolet River Watershed BMP Implementation project includes the installation of a Bioretention Feature at Lake Bowen, the installation of a Cattle Exclusion Project, the installation of Stormwater Outfalls and Shoreline Stabilization at the Lake Bowen Landing.

In December 2022, SCDHEC staff notified Spartanburg Water that \$48,465 in 319 Grant Funds were available if Spartanburg Water System was willing to accept the additional grant funds and provide the local match. The 319 Grant covers 60% of the construction costs and grant recipients are responsible for 40% of the construction cost.

Spartanburg Water System notified SCDHEC that we would accept the additional funding and willing to provide the local match of \$32,310.

SCDHEC forwarded a grant amendment that was reviewed, vetted, and signed on behalf of Spartanburg Water System by the CEO.

The total amount of the SCDHEC 319 Grant Fund is \$317,465 (60%) and Spartanburg Water System's total amount of matching local funds is \$280,023 (40%).

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**7. 319 GRANT FUNDED LAKE BOWEN LANDING SHORELINE STABILIZATION PROJECT – PHASE I CONSTRUCTION SERVICES**

Proposals were received March 30, 2023, for the Phase I installation of the shoreline stabilization project at the Lake Bowen Landing. The shoreline stabilization project will address shoreline erosion and impervious surface runoff that negatively impacts the lake. The landscape concept has been developed by LandArt Design. Black & Veatch provided the engineering design services including the grading plan, walkway design, siting and design of appropriate best management practice (BMP) structures, and applicable permit application preparation. Based the anticipated cost and the amount of grant funding, staff decided to phase the construction of the shoreline stabilization and apply for additional 319 Grants to fund the construction for latter phases.

Interested contractors were requested to provide proposals that included information on similar past experience, schedule, cost, MWBE utilization and community benefit program. The proposals were evaluated using a weighted scoring matrix on the above listed information. The evaluation and scoring of the proposals were conducted by an evaluation committee that included the shoreline stabilization landscape architect.

The Request for Proposal (RFP) was advertised in the Spartanburg Herald-Journal and posted on the Spartanburg Water website Current Opportunities page. Twelve contractors and plan rooms were provided proposal information packages. Two proposals were submitted:

<b><u>BIDDER</u></b>	<b><u>AMOUNT OF BID</u></b>
Roebuck Wholesale Nursery & Landscaping, Inc. Roebuck, SC	\$280,910.71
Piedmont Utility Group, Inc. Mooresboro, NC	\$476,605.50

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Management recommends the award of the contract for Phase I of the Lake Bowen Landing Shoreline Stabilization Project to Roebuck Wholesale Nursery & Landscaping, Inc., of Roebuck, SC in the amount of \$280,910.71. The project will be funded in part by the 319 Grant and by the capital fund.

**8. WATER QUALITY REPORT**

Management will provide an update to the Commission on water quality.

**9. NOTIFICATION OF ENACTMENT OF EMERGENCY PROCUREMENT – CREST GATE HYDRAULIC CYLINDER REPAIR ON BLALOCK DAM**

On December 6, 2022, Emergency Procurement was initiated after Maintenance found the right hydraulic cylinder on Crest Gate #2 at the Blalock Dam leaking hydraulic fluid. While in the process of this repair, a leak was observed on the left hydraulic cylinder on Crest Gate #3. Due to the similar age of all of the hydraulic cylinders and repair findings, a decision was made to move forward with repairs on all remaining cylinders on Crest Gates #3 and #1. Management will review the strategy associated with the repairs. The total cost of the repairs was \$97,376.05 and were funded through the operations budget.

The above is provided as information to the Commission.

**10. AGREEMENTS EXECUTED BY THE CHIEF EXECUTIVE OFFICER ON BEHALF OF THE COMMISSION**

The following agreements have been executed on behalf of the Commission by the Chief Executive Officer in accordance with the resolution adopted by the Commission on January 26, 2023.

**A. Outside City Private Fire Service Agreements**

**(1) Bright Meyers Retail Center, Target Corp FS**

Target Corporation, located at 3659 Boiling Springs Road in Boiling Springs, wishes to connect two 8-inch water lines to the Commission's 12-inch water lines along Boiling Springs Road and

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Double Bridge Road to serve a private fire protection system, including six fire hydrants, for the above-mentioned retail facility. Target Corporation wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$2,290.00

**B. Outside City Water Main Extension Agreements**

**(1) Avon Drive Waterline Extension**

Upstate Salvage located off Avon Drive is expanding. This development will consist of one commercial lot, approximately 690 linear feet of 6-inch water main, and one hydrant. The developer will bear all costs.

**(2) Bedford Creek**

Upward Lease, LLC is developing Bedford Creek located off Fairview Church Road. This development will consist of 88 residential duplex units; approximately 960 linear feet of 8-inch water main; 678 linear feet of 4-inch water main; 370 linear feet of 2-inch water main; and two hydrants. The developer will bear all costs.

**(3) Hadden Heights Townhomes**

McCormick Enterprise 1, LLC is developing Hadden Heights Townhomes located off Hadden Heights Road and Willis Road. This development will consist of 24 residential lots; approximately 578 linear feet of 6-inch water main; 54 linear feet of 2-inch water main; and one hydrant. The developer will bear all costs.

**C. Encroachment Agreements**

All paperwork, surveys, etc., have been completed and the encroachment agreement has been recorded.

**(1) Edward H. Yarborough, III, dwelling encroachment on Lake Bowen.**

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**11. PERMITS ISSUED AT THE RESERVOIR**

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with new construction and replacement.

- (1) **Matthew T. and Minde Mattison Browne**, desire to construct a hard pathway on Lake Blalock.
- (2) **Michael R. Crawley, Mary Martin Crawley, and Martin Michael Crawley**, desire to stabilize the shoreline on Lake Blalock.
- (3) **Kermit R. Jones and Jennifer L. Jones**, desire to construct a hard pathway on Lake Blalock.
- (4) **Livia Wilson-Cantrell Jones, as Trustee of the Livia Wilson-Cantrell Jones Revocable Trust**, desires to construct a dock, hard pathway, and stabilize the shoreline on Lake Blalock.
- (5) **Leon G. Simpson**, desires to replace a dock on Lake Blalock.
- (6) **Donald W. and Michelle H. Wall**, desire to construct a boat lift on Lake Blalock.
- (7) **Daniel L. Cunningham, Jr., Trustee under the Daniel L. Cunningham, Jr., Living Trust and Lynda C. Cunningham, Trustee, under the Lynda C. Cunningham Living Trust**, desire to stabilize the shoreline on Lake Bowen.
- (8) **John M. McMillan and Millicent Leigh Stepp Ray**, desire to construct a boat lift on Lake Bowen.
- (9) **Michael C. Mitchell**, desires to replace a dock on Lake Bowen.
- (10) **Gary R. Painter**, desires to construct a boat lift on Lake Bowen.
- (11) **Dwayne E. Pruitt**, desires to replace a dock and construct a boat lift on Lake Bowen.

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- (12) **Terrance Robbins and Constance Robbins**, desire to construct a hard pathway on Lake Bowen.
- (13) **Dwight D. Rogers**, desires to replace a dock on Lake Bowen.
- (14) **Scott B. Sarrells**, desires to replace a dock on Lake Bowen.
- (15) **John P. Sellers, IV, and Teresa Sue Muenzer-Brock**, desire to replace a dock and construct a personal watercraft lift on Lake Bowen.
- (16) **Dean K. Shatley, II, and Jennifer Duffy Shatley**, desire to replace a dock and construct a boat lift on Lake Bowen.
- (17) **Michael S. Smith and Leslie H. Smith**, desire to construct a personal watercraft lift on Lake Bowen.
- (18) **Douglas Campsen**, desires to construct a dock and hard pathway on Reservoir #1.
- (19) **James Gorrell and Patricia Gorrell**, desire to construct a dock and hard pathway on Reservoir #1.

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with acknowledgement of ownership.

- (1) **James A. Davis and Charlotte A. Davis**, hard pathway on Lake Blalock.
- (2) **Kermit R. Jones and Jennifer L. Jones**, dock replacement on Lake Blalock.
- (3) **Mark and Veronica Mulvihill**, dock replacement and hard pathway on Lake Blalock.
- (4) **Peter D. Donahue and Margaret E. Donahue**, dock replacement, hard pathway, and shoreline stabilization on Lake Bowen.
- (5) **Jason Huesman and Sharon Huesman**, dock replacement and shoreline stabilization on Lake Bowen.

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- (6) **Lindsay H. Moose and Terri Ann Deitrich**, boat lift, dock replacement, and shoreline stabilization on Lake Bowen.
  
- (7) **Walter Collins, Linda Griffith Foster, Benjamin Foster, Randall Collins, Shelly Crow, Scott Foster, William R. Foster, Catherine Burchfield, Jeanie Chamblee, and Thomas Foster**, shoreline stabilization on Lake Bowen.

**12. CHIEF EXECUTIVE OFFICER REPORT**