

## **AGENDA**

### **SPARTANBURG SANITARY SEWER DISTRICT COMMISSION**

#### **REGULAR MEETING**

**MEETING PLACE: 200 Commerce Street**

**Tuesday, June 27, 2023, 2:15 p.m.**

This is a regular meeting of the Spartanburg Sanitary Sewer District Commission. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

- 1. PRAYER**
- 2. APPROVAL OF MINUTES OF REGULAR MEETING OF MAY 23, 2023**
- 3. APPOINTMENT OF SECRETARY-TREASURER – SSSD**

The Chief Operations Officer for the Spartanburg Sanitary Sewer District (SSSD) holds the temporary responsibility/title of Secretary-Treasurer for the Spartanburg Sanitary Sewer District. The primary responsibilities of the Secretary-Treasurer of the SSSD are to approve the minutes for record keeping, attest to the signatures of the Chief Executive Officer and the Chairperson of the SSSD on various documents and agreements. In addition, with public bond closings, incumbency certificates are included in the final bond documents, which include the service, appointment or election of current members of the Board of Commissioners, the Chief Executive Officer and the Secretary-Treasurer of the Commission.

At this time Chief Executive Officer, Guy Boyle, is requesting that the Commission approve that this role be moved back under the individual serving in the capacity of Chief Financial Officer effective July 1, 2023.

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**4. PUBLIC HEARING FOR PROPOSED FY2023-2024 OPERATING BUDGET**

A public hearing will be held by the Commission to allow input regarding the proposed FY2023-2024 Operating Budget.

**5. DISCUSSION/APPROVAL OF PROPOSED FY2023-2024 OPERATING BUDGET**

Management requests approval of the proposed FY2023-2024 Operating Budget.

**6. MONTHLY FINANCIAL REPORT**

Cam Cole will present a financial summary of SSSD expenditures and revenues for the eleven-month period ending May 31, 2023.

The above is provided as information to the Commission.

**7. DEWATERED SLUDGE CONTAINER AND TRANSPORTATION BID**

Bids were received on June 13, 2023, for dewatered sludge container and transportation services for the A. Manning Lynch Wastewater Treatment Facility. This service is for the hauling of dewatered sewage sludge from the A. Manning Lynch facility to the Anderson Regional Landfill in Anderson, SC, and the Republic Landfill in Union, SC. Hauling requires the use of end dump trailers and typically utilizes a tipper at the landfill.

The request for bid was advertised in the local media and forwarded to prospective vendors. The solicitation drew responses from three vendors. The costs are tabulated below and represent annual total based on estimated haul quantities and container rental fees.

<b><u>BIDDER</u></b>	<b><u>AMOUNT OF BID</u></b>
Synagro Baltimore, MD	\$488,490

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Denali Corp Russellville, AR	\$580,969
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Sparks Industrial Service Piedmont, SC	\$665,400
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Based on the bids submitted, management recommends the Container and Transportation Services contract be granted to Synagro at an annual cost of \$488,490. This total cost represents the split of hauls between the Anderson Regional Landfill and the Union County Regional Landfill. Funding will be provided by SSSD operational funds.

**8. PACOLET MILLS #2 PUMP STATION REHABILITATION PROJECT –  
SUMMARY CHANGE ORDER**

T.P. Howard’s Plumbing Co., Inc., of Fairview, NC, was awarded the contract in March 2022 for the Pacolet Mills #2 Pump Station Rehabilitation Project. This project was completed in March 2023.

*Change Order No. 1* was a net decrease of \$13,500 in the contract price for adjustments to the unit quantities on the actual work completed.

This change order was executed as per current District Policy.

Original Contract Price:	\$313,000
Change Order No. 1	(\$13,500)
Final Contract Amount	\$299,500

The above is provided as information to the Commission.

**9. RECEIPT OF BIDS – PAGE CREEK UV EFFLUENT DISINFECTION UPGRADE  
PROJECT**

Bids were received on June 13, 2023, for the Page Creek UV Effluent Disinfection Upgrade Project. The project is for the purchase and installation of two disinfection units and containment UV structure, refurbishment of the existing effluent pump station, purchase and installation of a diesel driven

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backup pump at the existing effluent pump station and demolition of the existing UV system.

Four contractors obtained the bid documents for the project and two contractors submitted a bid. The bids were as follows:

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
J. S. Haren Company Athens, TN	\$2,454,000
State Utility Contractors, Inc. Monroe, NC	\$2,987,000
Morgan Contracting, Inc. Knoxville, TN	NO BID
WGK Construction, LLC Chantilly, VA 20151	NO BID
Engineer's Estimate	\$2,486,000

Management recommends awarding the contract to the lowest responsive bidder, J. S. Haren Company, of Athens, TN, for the amount of \$2,454,000. This project will be funded by capital funds.

**10. OWNERSHIP AGREEMENT – BRIDGE CREEK POINTE**

Bridge Creek Pointe, LP proposes to construct approximately 975 linear feet of 8-inch gravity sewer line to provide service to one residential lot for 90-unit apartments in Bridge Creek Pointe located off of Oak Forest Road. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the Lower North Tyger River Wastewater Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

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The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District’s attorney and executed by Bridge Creek Pointe, LP. Under the terms of the resolution adopted by the Commission on January, 26, 2023, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

**11. OWNERSHIP AGREEMENT – EAST MAIN TOWNES**

Vava’s Shopping Center, LLC proposes to construct approximately 670 linear feet of 8-inch gravity sewer line to provide service to 28 residential lots in East Main Townes located off of East Main Street (Highway 29) in Spartanburg. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the A. Manning Lynch Wastewater Treatment Facility. SSSD will participate in the off-site sewer construction cost in accordance with the Sewer Extension Policy adopted January 26, 2023.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District’s attorney and executed by Vava’s Shopping Center, LLC. Under the terms of the resolution adopted by the Commission on January 26, 2023, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

**12. OWNERSHIP AGREEMENT – SPARTAN ENTERPRISE PARK**

NP BGO Spartanburg Commerce Center, LLC proposes to construct approximately 6,100 linear feet of 10-inch gravity sewer line to provide service to two commercial lots in Spartan Enterprise Park located off of Chesnee Highway. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the A. Manning Lynch Wastewater Treatment Facility. SSSD will participate in the off-site sewer

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construction cost in accordance with the Sewer Extension Policy adopted January 26, 2023.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by NP BGO Spartanburg Commerce Center, LLC. Under the terms of the resolution adopted by the Commission on January 26, 2023, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

**13. OWNERSHIP AGREEMENT – STRICKLAND DRIVE APARTMENTS**

Jace Enterprises, LLC proposes to construct approximately 129 linear feet of 8-inch gravity sewer line to provide service to one residential lot for 17 units in Strickland Drive Apartments located off of Canaan Road. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the A. Manning Lynch Wastewater Treatment Facility. SSSD will participate in the off-site sewer construction cost in accordance with the Sewer Extension Policy adopted January 26, 2023.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Jace Enterprises, LLC. Under the terms of the resolution adopted by the Commission on January 26, 2023, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

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**14. OWNERSHIP AGREEMENT – THE ONE APARTMENTS SEWER EXTENSION**

OREI (One Real Estate Investment) proposes to construct approximately 155 linear feet of 8-inch gravity sewer line to provide service to one residential lot for 180 units in The One Apartments located off of North Town Drive. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the A. Manning Lynch Wastewater Treatment Facility. SSSD will participate in the off-site sewer construction cost in accordance with the Sewer Extension Policy adopted January 26, 2023.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by OREI (One Real Estate Investment). Under the terms of the resolution adopted by the Commission on January 26, 2023, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

**15. CHIEF EXECUTIVE OFFICER REPORT**