

AGENDA

SPARTANBURG SANITARY SEWER DISTRICT COMMISSION

REGULAR MEETING

MEETING PLACE: 200 Commerce Street

Tuesday, May 23, 2023, 2:15 p.m.

This is a regular meeting of the Spartanburg Sanitary Sewer District Commission. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

1. PRAYER

2. EXECUTIVE SESSION

Development of security personnel or devices related to cybersecurity.

3. APPROVAL OF MINUTES OF REGULAR MEETING OF APRIL 25, 2023, AND BUDGET WORK SESSION MEETING OF MAY 18, 2023

4. MONTHLY FINANCIAL REPORT

Cam Cole will present a financial summary of SSSD expenditures and revenues for the ten-month period ending April 30, 2023.

The above is provided as information to the Commission.

5. BID FOR BIO-SOLIDS ASPHALT PROJECT

Sealed bids were received on May 10, 2023, from contractors to provide repaving at the bio-solids building at the A. Manning Lynch Waste Water Treatment Facility. The existing pavement at the bio-solids trailer canopy is showing signs of distress, cracking, and a large opening in the asphalt causing water to collect and further weaken the area and subterranean.

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Upon completion of a field assessment by S&ME, recommendations were made to remove the existing asphalt and repave with concrete.

The Invitation for Bid was forwarded to nine prospective bidders, advertised in the Spartanburg Herald-Journal, and posted on the Spartanburg Water website. A tabulation of the responses is below:

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Bennett Paving, Inc. Spartanburg, SC	\$57,450.00
S&J Asphalt Paving Chesnee, SC	NON-RESPONSIVE

Based on the results of the bid, management recommends approval of award to Bennett Paving, Inc., in the amount of \$57,450. Funding will be provided through the SSSD depreciation budget.

**6. BEAVERDAM CREEK PUMP STATION UPGRADE PROJECT – SUMMARY
CHANGE ORDER**

The Beaverdam Creek Pump Station Upgrade Project is complete. The project consists of the following:

- Rehabilitation of the existing suction-lift pumps and associated piping;
- Construction of a larger enclosure over the pumps and electrical equipment to improve accessibility and safety during maintenance operations;
- Installation of a diesel-engine driven back-up pumping system for emergency service as an alternative to the existing portable generator;
- Expansion and grading of the vehicle turn-around area outside the fenced enclosure to provide improved access by the vac truck and other service vehicles;
- Repaving the asphalt entrance road that is in poor condition.

Change Order No. 1 was a net increase of \$4,140 for an emergency force main repair.

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Change Order No. 2 was a net increase of \$9,342.86 in the contract price for the fabrication and installation of new pump control float hanger brackets and the installation of a remote junction box and associated conduits terminal strips and wiring.

Change Order No. 3 (summary) was a net decrease of \$7,941.25 in the contract price for adjustments to the unit quantities based on the actual work done.

These change orders were executed as per current District Policy.

The Financial Summary of the project construction is as follows:

Original Contract Amount	\$ 506,640.00
Change Order No. 1	\$ 4,140.00
Change Order No. 2	\$ 9,342.86
Change Order No. 3 (Summary) - additions and deductions to unit quantities based on actual construction	\$ (7,941.25)
Final Contract Amount	\$ 512,181.61

The above is provided as information to the Commission.

7. ECONOMIC DEVELOPMENT REPORT

Management will provide the Commission with an economic look back at “the calendar year-in-review 2022”, as well as provide the economic impact of development activity and projects that have been undertaken by Spartanburg Water during the current plan year through April 2023.

The above is provided as information to the Commission.

8. REQUEST FOR ANNEXATION – BILLY J. AND STACY A. HAGUEWOOD

Billy J. and Stacy A. Haguewood has requested annexation of approximately 64.64 acres of property located off of Riveroak Road on parcel 2-29-00-

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039.03. Since this property is not adjacent to the District boundary, it can only be annexed by authority of Spartanburg County Council.

Management recommends the Commission petition the Spartanburg County Council to undertake the process of annexing this parcel into the District's boundaries.

9. REQUEST FOR ANNEXATION – COVENEY-LITTLEJOHN FARM, INC.

Coveney-Littlejohn Farm, Inc., has requested annexation of approximately 73.25 acres of property located off of Battleground Road on parcel 3-04-00-029.00. The property is adjacent to the District boundaries and can be annexed by Commission under authority granted in its enabling legislation.

Management recommends the Commission approve the annexation request, adopt a resolution giving 90 days' notice to sub-districts, and annex the property effective August 21, 2023.

**Resolution of Annexation
Adopted by Spartanburg Sanitary Sewer District Commission
On May 23, 2023**

WHEREAS, Coveney-Littlejohn Farm, Inc., owner of a 73.25-acre tract, more or less, adjacent to the existing Sewer District boundary line, and located off of Battleground Road on parcel 3-04-00-029.00 and more particularly shown on the site location map attached hereto as exhibit "A" has petitioned for annexation of this area comprising the aforementioned tract to the Spartanburg Sanitary Sewer District ("the District"); and

WHEREAS, the petition of the property owner has been accepted by the Commission, the District's governing body (the "Commission"), after finding (a) that the petition was submitted by the property owner of an area in Spartanburg County on a petition form provided by the District, (b) that the petition was signed by the property owner within such area proposed to be annexed, (c) that there was attached to the petition a map made on a scale as required by the District, made by a registered licensed surveyor showing, in

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detail the boundary of the area proposed to be annexed and that all other requirements of the applicable law have been met, and

WHEREAS, the Commission, after having given due consideration to all relevant matters pertaining to the proposed annexation of such area as required by the District's enabling legislation, has determined that such an area should be annexed to the District, and

WHEREAS, in reaching its decision to annex such area, the Commission has taken into consideration the additional waste contributed to the system by such area and present and future expansion of interceptor lines and disposal facilities needed to accommodate and service such area, and it has determined that such consideration does not indicate a probable need for expansion to take care of the sewage needs of such area, and,

WHEREAS, the Commission finds that it should now give written notice of ninety (90) days to the governing body of each of the sub-districts of the District.

NOW, THEREFORE, BE IT RESOLVED that the Commission hereby confirms and ratifies the determinations and findings set out hereinabove, and

BE IT FURTHER RESOLVED that the aforesaid petition be, and it hereby is, accepted by the Commission, and

BE IT FURTHER RESOLVED that the area owned by the aforesaid property owner shown on the map attached to the petition, be annexed to the District effective at the expiration of the ninety (90) days written notice to be given to the governing body of each sub-district of the District, and

BE IT FURTHER RESOLVED that the Commission will give written notice of ninety (90) days to the governing body of each of the sub-districts of the District of the acceptance of the aforesaid petition and of the decision of the Commission to annex the property shown on the above described map.

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BE IT FURTHER RESOLVED that when the annexation becomes effective notice of such annexation shall be given to the Spartanburg County Treasurer, the Spartanburg County Auditor and the Spartanburg County Health Officer.

10. OWNERSHIP AGREEMENT – MOSS CREEK

ECS Development, LLC proposes to construct approximately 2,780 linear feet of 8-inch gravity sewer line to provide service to 62 residential lots in Moss Creek off of Leah Drive at Parwin Road. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the A. Manning Lynch Wastewater Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by ECS Development, LLC. Under the terms of the resolution adopted by the Commission on January, 26, 2023, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

11. OWNERSHIP AGREEMENT – SHERWOOD GARDENS

Mark III Properties, LLC proposes to construct approximately 6,690 linear feet of 8-inch gravity sewer line to provide service to 207 residential lots in Sherwood Gardens located off of South Shamrock Avenue in Landrum. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the Page Creek Wastewater Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

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The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Mark III Properties, LLC. Under the terms of the resolution adopted by the Commission on January, 26, 2023, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

12. CHIEF EXECUTIVE OFFICER REPORT

AGENDA

SPARTANBURG SANITARY SEWER DISTRICT COMMISSION

BUDGET WORK SESSION MEETING

MEETING PLACE: 200 Commerce Street

Thursday, May 18, 2023, 11:45 a.m.

This is a budget work session meeting of the Spartanburg Sanitary Sewer District Commission. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

This work session will be held to discuss the proposed FY 2023-2024 budget.