

MINUTES

Spartanburg Sanitary Sewer District Commission, Regular Meeting, held at 200 Commerce Street, Spartanburg, SC, February 27, 2024, at 2:15 p.m.

Copies of the agenda were forwarded to the following news media: Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner.

Commissioners present were Mses. Barnes and Viney and Messrs. Blanton, Littlejohn, Montgomery, Rice, and Willard. No one was absent.

The meeting was opened with the following statement:

This is a regular meeting of the Spartanburg Sanitary Sewer District Commission. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies mailed to local and nearby news media, at least 24 hours prior to this meeting.

1. PRAYER

Mr. Blanton called the meeting to order and Ms. Barnes opened with a prayer.

2. APPROVAL OF MINUTES OF REGULAR MEETING OF JANUARY 23, 2024

Mr. Willard moved and Ms. Viney seconded the motion to approve the minutes as written. The motion passed unanimously.

3. MONTHLY FINANCIAL REPORT

Cam Cole presented a financial summary of SSSD expenditures and revenues for the seven-month period ending January 31, 2024. An explanation was provided for the favorable and unfavorable budget variances.

The above was provided as information to the Commission.

4. SUMMARY OF SANITARY SEWER OVERFLOWS (SSOs) OVER THE LAST FOUR CALENDAR YEARS (2020-2023)

Rick Jolley provided an overview summary of Sanitary Sewer Over Flows (SSOs) that occurred from January 2020 to December 2023. The sewer collection system consists of more than 961 miles of gravity lines, 79 miles of force main lines, 95 pump stations, and 20,818 manholes. Mr. Jolley noted that SSSD has gravity and force main pipes and discussed the various types of pipes used. All overflows are reported, but public notification is determined by location and volume. Some reasons for overflows are caused by rain events, debris, pipe failure, grease, roots, and on occasion there will be vandalism. The largest basin is Fairforest; therefore, resulting in the most overflows. Staff and management will continue line cleaning, monitoring, and evaluation, rehabilitation and preventive maintenance. Pump station reliability is maintained through depreciation funds.

The above was provided as information to the Commission.

Spartanburg Sanitary Sewer District Commission – Regular Meeting,
February 27, 2024

5. RECEIPT OF BIDS – BENS CREEK PHASE 2 GRAVITY SEWER PROJECT

Bids were received on February 13, 2024, for the Bens Creek Phase 2 Gravity Sewer Project. This project is part of a multi-phased project to extend sewer up Bens Creek. This phase of the project consists of approximately 1,370 linear feet of 18" gravity sewer and 7,315 linear feet of 15" and 16" gravity sewer, beginning at Fowler Road and continuing up Bens Creek to Green Pond Road.

Ten contractors obtained the bid documents for the project and five contractors submitted a bid. The bids were as follows:

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Tom Brigman Contractors, Inc. Newberry, SC	\$3,280,375.88
Atlantic Coast Contractors, Inc. Denver, NC	\$3,460,260.50
Don Moorhead Construction, Inc. Belton, SC	\$3,486,454.00
O.L. Parker and Son Grading Charlotte, NC	\$4,062,962.00
McClam & Associates, Inc. Little Mountain, SC	\$4,838,754.20
Engineer's Estimate	\$3,500,000.00

Management recommended awarding the contract to the lowest responsive bidder, Tom Brigman Contractors, Inc., of Newberry, SC for the amount of \$3,280,375.88. This project will be funded by capital funds.

Gene Jackson provided the Commission with an overview of the Bens Creek Phase 2 Gravity Sewer Project agenda item.

Ms. Barnes moved and Mr. Montgomery seconded the motion to approve management's recommendation to award the contract to the lowest responsive bidder, Tom Brigman Contractors, Inc. The motion passed unanimously.

6. OWNERSHIP AGREEMENT – LYNBROOK

Pennington Communities Land Development Company proposes to construct approximately 4,000 linear feet of 8-inch gravity sewer line to provide service to 78 residential lots in Lynbrook subdivision located off of Belcher Road. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the A. Manning Lynch Wastewater Treatment Facility. The developer will bear all costs.

Spartanburg Sanitary Sewer District Commission – Regular Meeting,
February 27, 2024

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Pennington Communities Land Development Company. Under the terms of the resolution adopted by the Commission on January 26, 2023, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above was provided as information to the Commission.

7. OWNERSHIP AGREEMENT – SOUTHPORT TOWNHOMES

Mark III Properties, LLC proposes to construct approximately 2,100 linear feet of 8-inch gravity sewer line to provide service to 121 residential lots in Southport Townhomes located off of Southport Road. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the A. Manning Lynch Wastewater Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Mark III Properties, LLC. Under the terms of the resolution adopted by the Commission on January 26, 2023, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above was provided as information to the Commission.

8. CHIEF EXECUTIVE OFFICER REPORT

A. Mr. Littlejohn shared with the Commission that Guy Boyle is attending The Diversity Leadership Institute at Furman University. Mr. Littlejohn noted that it is important for leaders to participate in diversity programs, as these issues effect all of us daily.

Mr. Boyle thanked Mr. Littlejohn for his recommendation to participate in the program, and the Commission for allowing him to be a part of it. It is a very diverse group of approximately 90 Leaders, 45 from the Upstate and 45 from the Midlands to the Low Country. Mr. Boyle's project group chose to work with the seven Spartanburg County School Districts to implement an AWWA Program to build water tanks. This program is geared toward sixth-eighth grade students and is in addition to the already established Science Fair. The group is currently working with the school districts to use the AWWA template and incorporate this program into the schools. It would be great if this program originated in Spartanburg and spread throughout South Carolina.

Spartanburg Sanitary Sewer District Commission – Regular Meeting,
February 27, 2024

- B.** Mr. Boyle informed the Commission that staff recently discovered 13 parcels had been incorrectly included within the SSSD tax boundary. These have been corrected with Spartanburg County and SSSD has issued refunds to each property owner per the three-year Statute of Limitations.
- C.** Mr. Boyle shared with the Commission that Trae Risher has worked diligently to convert the overgrown and unused area behind the Human Resources building into an area that employees can use during breaks and lunch. For security, the area is fenced and accessible by employee badges.
- D.** Mr. Boyle stated that Trae Risher also coordinated the update to fencing along property lines.
- E.** Mr. Boyle noted that the Landrum City Manager, Rich Caplan, sent an email thanking the Spartanburg Water Team for a prompt response to raise the manholes on Highway 14, per their request.
- F.** Mr. Boyle informed the Commission that there has been no further comment on the annexation of the Meadows Creek Drainage Basin area and the Appalachian Council of Government has been notified of the completion of this annexation.
- G.** Mr. Boyle reminded the Commission that Governor Henry McMaster will sign the Water Professional’s Day bill on Thursday, February 29, at 10:00 a.m. This bill will recognize the first Monday in March as Water Professional’s Day, beginning on March 4, 2024.
- H.** Mr. Boyle stated that the SCEC Conference will be held March 10-12. Spartanburg Water will compete in the Meter Madness Competition, Pipe Tapping Competition, and the Best Tasting Water Competition.
- I.** Mr. Boyle informed the Commission that the annual Employee Recognition Breakfast will be held on March 19 and March 20, at the Cleveland Park Event Center beginning at 8:00 a.m. on each day.
- J.** Mr. Boyle reminded the Commission of the Ethics filing deadline of noon on March 30, 2024.

Meeting adjourned at 3:02 p.m.

Camlyn M. Cole
Secretary-Treasurer